



APPLICATION FOR ANNEXATION/DE-ANNEXATION

The undersigned applicant hereby submits an application for annexation/de-annexation to the Town of Denton, Town Council. In submitting this application, the applicant certifies, acknowledges and agrees to the following conditions and requirements for annexation:

- A. In addition to submitting this completed application, applicant has simultaneously submitted the following in paper and electronic format.
  - 1. A copy of the deed(s) and scaled plat of the property which is the subject of the application;
  - 2. A legal description of the Town boundary as amended by the proposed annexation/de-annexation;
  - 3. A scaled plat showing the Town boundary as amended by the proposed annexation;
  - 4. The names, addresses, map and parcel numbers of all adjacent property owners (see attached form);
  - 5. A description of the public services and facilities sought for the properties within the proposed area to be annexed/de-annexed;
  - 6. Payment of a non-refundable annexation/de-annexation fee in the amount of \$5,000 plus \$200 per acre.
  - 7. If applicable, a corporate resolution authorizing the application (for Corporations, LLC's, etc.); and
  - 8. Written consent for the proposed annexation from not less than 25% of the persons who reside in the proposed area to be annexed and who are registered as voters in county elections in Caroline County, and by the owners of not less than 25% of the assessed valuation of the real property located in the area to be annexed. The required consent to annexation is attached to this application.
- B. By submitting this application, applicant agrees to be responsible for all fees and expenses incurred by the Town associated with the proposed annexation, including, but not limited to: all legal fees (including the cost of preparing all resolutions, annexation agreements, and outline for public utilities), engineering fees, advertising expenses and a codification fee of \$300. Applicant agrees that all such fees and expenses shall be paid prior to any vote on the annexation resolution.

\_\_\_\_\_  
Applicant (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address