

HISTORIC REVIEW COMMISSION MINUTES

FOR

THE TOWN OF DENTON

April 15, 2015

Historic Review Members:

Kathy Mackel*

Richard Peterson*

Keith Bobbick*

Katherine Houchins-Holsclaw*

Teresa Goss*

*Those Present

**Excused

Visitors:

Jake Jacobs

Mary Fowler

Margaret Harrison

Don Mulrine

Recording:

Donna Todd

PROCEEDINGS

1 The meeting was called to order by Vice Chairperson Peterson, at 6:00 p.m., in the Denton
2 Town Conference Room. Pledge of Allegiance.

3 The minutes of the March 18, 2015, Historic and Architectural Review Commission Meeting
4 were approved as submitted.

5 Other Old Business #1 - None.

6 New Business #1 – Caroline County Commissioners – Jake Jacobs, Facilities Superintendent,
7 made the presentation for the proposed window replacement on behalf of the Caroline County
8 Commissioners, for property located at the Caroline County Technology building at 411 Franklin
9 Street.

10 The proposed window replacement includes removing all awning windows and replacing
11 with casement windows. One awning window on the rear of the building will be removed and
12 replaced with a white panel due to a security issue, and this window is not visible from the street.
13 These improvements will increase the security and egress of the building.

14 New air conditioning heat pumps will be installed to increase the energy efficiency of the
15 building. All air conditioning window units will be removed.

16 Commissioner Goss motioned to approve the application for Caroline County Public Works
17 as presented by Jake Jacobs for the removal and replacement of windows at 411 Franklin Street.

18 Vice Chairperson Peterson seconded the motion. The motion passed unanimously.

19 New Business #2 - Mary Fowler - Mary Fowler, owner of 504 and 508 Market Street, is
20 requesting approval for tree removal, landscaping, and porch renovations.

21 Ms. Fowler removed trees, installed a screen door, lattice, and gate without Town approvals.

22 At 508 Market Street, Ms. Fowler installed a screen door on the front porch. Lattice was

1 installed on the front porch rails because of the dogs. A gate with wheels was installed on the front
2 porch to replace the child gate.

3 Chairperson Mackel explained to the applicant that all exterior renovations require approval
4 by the Historic and Architectural Review Commission and the Town prior to commencement of
5 renovations.

6 At 504 Market Street, Ms. Fowler is requesting approval to remove the eleven (11) remaining
7 trees in addition to the trees previously removed due to the trees are dead or dying. The applicant is
8 requesting approval to plant Eucalyptus Silver Dollar trees and Thuja Can Can trees. The Thuja Can
9 Can trees will be planted along the property line for privacy.

10 The Commission requested a site visit to the property after the tree clearing has been
11 completed to review the landscape plan with the applicant.

12 Ms. Fowler will contact Town staff to coordinate the site visit with the Commission.

13 Vice Chairperson Peterson noted that the issue with the porch is the conflict of styles and
14 combination of styles of lattice and porch rails. The spacing of the rails on the gate are not in
15 compliance with the building code.

16 Commissioner Goss noted that the two types of styles on the porch, lattice and porch rails, are
17 not permissible.

18 The Commission recommended using a steel galvanized wire (turkey wire) with the porch
19 rails to detain the dogs. Additional porch rails will be added to the gate to match the rest of the
20 porch railings. The lattice attached to the porch railings will be removed and may be installed at the
21 bottom of the porch.

22 Vice Chairperson Peterson motioned to approve porch railing with a hard galvanized steel or
23 turkey wire, removing lattice on the porch railing, lattice may be installed at the bottom of the porch,

1 adding porch rails to the gate to match the porch, and painting the screen door and porch railings
2 white, at 508 Market Street. Chicken wire is not permitted.

3 Commissioner Houchins-Holsclaw seconded the motion. The motion passed unanimously.

4 Commissioner Bobbick motioned to remove the trees at 504 Market Street.

5 Vice Chairperson Peterson seconded the motion. The motion passed unanimously.

6 Ms. Fowler asked for clarification regarding approval for a flower garden.

7 The Commission does not require approval for a flower garden.

8 Ms. Fowler replaced five windows and plans to replace all windows and siding in the future,
9 and will return for the approvals.

10 Other New Business #3 - None.

11 Staff Items - None.

12 Chairperson Mackel adjourned the meeting at 6:47 p.m.