

**Working Session – 6:41 PM**

*The Working Session of the Denton Town Council was called to order by Mayor McNinch at 6:41 PM on this date, leading everyone in the Pledge of Allegiance.*

**In Attendance:**

*Mayor McNinch, Councilman Johnson and Councilwoman Wilson were present. Councilmen Branson and Lister were absent.*

*Staff present included - Mr. Don Mulrine, Town Administrator, Chief Rodney Cox, Phil Clark, Superintendent of Public Works, Water and Waste Water Division, David Renshaw, Senior Codes Enforcement Officer, and Karen Monteith, Clerk-Treasurer.*

**Discussion:**

**Water Meter Fees**

*The history of water meter replacements and fees were discussed. The cost to purchase a new water meter has increased since the fees were first implemented in 2005. A new meter now cost in excess of \$300, which is the fee presently being collected.*

*Mr. Clark and the Utility Commission have recommended increasing the fee for new meters, for new construction from \$300 to \$350/\$375, to recover the purchase cost.*

*The Utility Commission is also recommending increasing the quarterly fee meter fee to \$8.75, to cover the replacement cost. The new Kamstrup Meters have average 10-year life expectancy.*

*Staff will draft an Ordinance for consideration.*

**Permit Fees**

*Discussion was held on Planning & Codes recent request to increase Building Permit Fees.*

*Mr. Renshaw explained the different types of permits, staff time and how fees apply. He shared comparisons to neighboring Towns. Mr. Renshaw and Mr. Mulrine recommend increasing the fees to help cover administration time and to recover the inspection cost, which are outsourced to MDIA.*

*Discussions on how to make the permitting process easier to understand; exploring creating an online calculator to help citizens figure out fees before coming into obtain their permit.*

*Staff will make some changes to the drafted Resolution for consideration at the July meeting.*

**Waste and Recycling**

*Mayor McNinch suggested to hold off on discussion on recycling until Councilman Lister is present.*

*Mr. Mulrine will have information pertaining to trash collection updated on the website and post recycling options.*

**Parking Kiosk**

*Discussion was held with Chief Cox and Mr. Mulrine on the proposed Parking Kiosk; solar concerns and signage.*

*Chief Cox will review the Town Code, to see what updates may need to be made pertaining to the Parking Regulations.*

**June 25 – Employee Meeting**

**2018-16**

*The Employee meeting is scheduled for Monday June 25<sup>th</sup>, to share the amendments made to the Personnel Manual, Section 14 – Benefits, with regards to the Sick and Safe Leave and implementing Maryland’s new regulations. The Council’s Strategic Plan and Goals will also be shared with Staff.*

*Mayor McNinch and Councilman Lister will be attending.*

**Other Miscellaneous**

*Mr. Mulrine shared information pertaining to a request from the Market St. Public House asking to place a generator on Town owned land in the alley way.*

*Discussion was held pertaining to Caroline County’s Purchase Option and Property Donation Agreement recently provided to the YMCA, on the Double Hills Property.*

*The draft of the FY2019 Water and Sewer Fund Budget was presented. The drafts are waiting for review by Public Works Dept. and the Utility Commission.*

*Mr. Mulrine shared that Bette Steele, from Bullock’s Deli, has submitted a request to place banners downtown for Veteran’s. She is working with Mr. JOK Walsh and Mainstreet.*

*Mr. Walsh is working on recognizing the 50<sup>th</sup> Anniversary of the Vietnam War.*

*Mr. Mulrine provided an update on the Roosevelt Statue to commemorate the 80<sup>th</sup> Anniversary of when President Roosevelt was in Denton.*

*Mr. Mulrine provide an update on the Sharp Road Park, indicating they are working on setting up a meeting to work on the next phase of the park with the Committee Members.*

*Mayor McNinch and Mr. Mulrine shared information obtained during the Maryland Municipal League Summer Conference.*

*Governor Hogan and the Comptroller, Mr. Peter Franchot, are both scheduled to attend the 30<sup>th</sup> Annual Summerfest in August.*

*With no further business to discuss, McNinch closed the Working Session at 8:29 PM.*

*Respectfully submitted,*

*Karen L. Monteith  
Clerk-Treasurer*