

Addendum to Franklin Street Project

Attached are questions that have been asked Some engineers in this project. Please consider them while working your bids in this project.

- Determine the location of existing utilities by utilizing Miss Utility by obtaining as-built drawings from the utility companies.

Typically, Miss Utility is slow in responding to engineering locates. In some cases, they won't respond at all. Could the selected engineer coordinate this effort with the Town?

Yes, I believe that we can work together on this.

- Preparation of drawings and construction documents along with respective permit applications for submittals to MDOT

The Town has a blanket permit with SHA that allows the Town to maintain its water supply system. As such, it's been our experience that permits must be acquired through the Town rather than the consulting engineer. We would certainly assist though. Perhaps the intent of this sentence is referring to a Maintenance of Traffic (MOT) plan needed to satisfy SHA's requirements?

I looked at our Blanket Permit and it states that it only covers emergency utility repairs only. So, there will need to be a permit filled out for this project

- Construction procurement services including preparation of documents for bidding, reproduction and distribution of bid documents, pre-bid conference (if necessary), preparation of responses to Contractor inquiries and bid document addenda, bid evaluation and contract document review, bid clarification interviews (if necessary), and report of bid results including recommendation as to the contract award.

Since we need to account for the time, it would be best to confirm a pre-bid conference will be required or if the Town elects to omit from the RFP.

There will be a pre-bid meeting for the contractors that will be bidding on the project that will be set up by the engineer

- Furnish Town of Denton with four (4) sets of construction drawings bearing the seal and signature of a Registered Professional Engineer for use by Town of Denton during construction.

MDE will require plans and specifications for review as well. Are their plans/specs accounted for in this quantity?

Yes include 2 sets for MDE

- Prepare and submit two (2) hard copies and one (1) electronic AutoCAD (dwg) copy of record drawings (as-built).

This is done in cooperation with the Contractor. (Just FYI)

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We will be holding the Engineer Responsible to ensure this is completed.

- Engineer is responsible for getting all MDOT permits and any other permits required.

As previously stated, the Town has a blanket permit with SHA that allows the Town to maintain its water supply system. Other permits that may be required would have to be applied for through the Town as well, though we could assist.

I looked at our Blanket Permit and it states that it only covers emergency utility repairs only. So there will need to be a permit filled out for this project

- Provide a part-time project representative, representing the Engineer and Town of Denton, at the site of the construction activities to monitor construction for conformance with the Contract Documents. The part-time project representative shall perform spot inspection services at the project site, with full-time inspection services provided at critical project junctures including connection of the water main to the existing system, installation of all water connections.

The entire project, except for surface paving, will be underground. We respectfully request changing this to Full-Time inspections for the project duration period.

The Town will also be performing some of the inspections, so we are not sure we will need more hours added to it. Please include an hourly rate for inspections, so we can plan on some extra hours if we need to add them.

- Town of Denton anticipates that this project required approximately eighty (80) hours of inspection time. Payment for inspection services shall be made in accordance with the Engineer's hourly rate.

We respectfully request changing the 80 hours to 180 hours; qualified by the last statement.

We will hold at 80 hours for now. We would like an hourly rate for the inspections if we decide that we need more later in the project.

- Please include a preliminary critical path schedule for the Design Phase to include: survey work/utility identification, initial design, permit acquisition, final design (based on 1-week Town of Denton review period), and preparation of contractor bid packages. Include any additional factors that may affect the schedule.

In order to provide this, we need to know the expected project duration period. It is our opinion this project could be completed in 6-months.

Yes the project should not take any longer than 6 months.

Additional Comment: ***The RFP doesn't include geotechnical engineering requirements. Since many of the streets in the project area have a concrete subbase, the selected engineer may elect to analyze core samples to determine the depth and consistency of the concrete. In addition, SHA may require paving core samples on Franklin. The design engineer can coordinate the sampling effort with the geotechnical engineer and SHA; costs being directly billed to the Town. These engineering costs will

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not be included in our proposal but should be accounted for in the Town's project budget.

We feel the Geotechnical engineering would be an added cost that is not necessary when we can plan that there is 8-12 inches under the pavement due to old state roads guidelines. We can plan it in our budget as soon as we know what the cost will be before moving forward with the construction part of the project

To prepare the most responsive proposal we have a few questions:

- Is this project financed with funds from the Maryland Water Quality Revolving Loan Fund
This project is not funded through the Maryland Water Quality Loan Fund it is a grant that we are working on through MDE
- Is there a DBE/MBE requirement?
There are no DBE/MBE requirements, as this will follow Town Specifications
- Are there any forms within the Maryland State Insert Requirements that must be submitted with the proposal?
At this time there are not any Maryland State Insert Requirements as we are following the Town Procurement Policy with MDE Review.
- Should the proposal be delivered to the address below? If not, please provide the correct address.
 - Town of Denton
 - 4 N. Second Street
 - Denton, MD 21629
This is the correct address to send the proposal.
- Should the proposal be sent to your attention? If not, to who's attention should it be sent?
Yes, it should be sent to my Attention please.
- What is the closing time of the Town's office that is accepting the proposal?
The Town Office hours are Monday thru Friday 8:30 AM to 4:00PM